

Required documents to apply Temporary Visitor's Visa

ATTENTION: You are kindly requested to arrange Required Documents in accordance with an order as listed below (No. 2 - 14) before picking a ticket. Failure to do this will cause you to pick a ticket once again.

	Required Documents	Visiting Relatives	Visiting Friends / Acquaintances	Holiday	Visit by a family member of Japanese living in Indonesia	Business
1.	Passport	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	Visa Application Form & one photograph (4.5cm X 4.5cm)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	Copy of KTP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	Copy of Student Card (only if the applicant is still registered as college student)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	Flight itinerary issued by travel agency or airline office (※)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	Itinerary with information on places you plan to visit and stay.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.	Documents certifying the relationship between you and your relatives living in Japan	<input type="radio"/>				
8.	Documents certifying the relationship between you and your friends/acquaintances living in Japan (such as photos, letters etc.)		<input type="radio"/>			
9.	Copy of documents certifying the relationship between each applicants, such as family registration card, etc (for group applicants only)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
10.	Copy of immigration documents showing legal status of your Japanese family living in Indonesia (such as ITAS)				<input type="radio"/>	
11.	Copy of documents certifying the relationship between you and your Japanese family living in Indonesia (such as <i>koseki tohon</i> , marriage certificate)				<input type="radio"/>	
12.	Certificate of Employment					<input type="radio"/>
13.	Invitation Letter	<input type="radio"/>	<input type="radio"/>			<input type="radio"/>
14.	Domicile Certificate (<i>juminhyo</i>). If the Guarantor is a foreigner living in Japan, he/she must submit copy of his/her Residence card	<input type="radio"/>	<input type="radio"/>			
15.	Copy of the legal registration (<i>tokibotohon</i>) or an Overview of the Company/Organization in Japan (Employment certificate of the invitor should the invitation is personal)					<input type="radio"/>
16.	Proof of sufficient funds to defray all the expenses while in Japan					
	a. If you, your relative/friend in Indonesia, or organization/institution where you belong to pay for your trip:					
	Copy of bankbook/bank statement for recent 3 months (if you are not paying for your trip, you must submit documents certifying the relationship between you and the one who pays for your trip as well)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Letter from organization/institution where you belong which certifies a purpose of visit					<input type="radio"/>
	b. If your relatives/friends in Japan, or organization/institution in Japan pay for your trip:					
	Letter of Guarantee	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>	<input type="radio"/>
	Copy of documents on the guarantor (choose one):	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>	
	Nouzei Shomeisho which shows annual income	<input type="checkbox"/>	<input type="checkbox"/>			
	Kakutei Shinkokusho Hikae	<input type="checkbox"/>	<input type="checkbox"/>			
	Shotoku Shomeisho	<input type="checkbox"/>	<input type="checkbox"/>			
	Copy of bank statement for recent 3 months	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
	Copy of bankbook for recent 3 months	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
	Certificate of Employment with information on duration of employment and amount of annual income	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	

Notes: Additional document will be required if necessary.

(※) Flight booking confirmations must be before the ticketing (payment) deadline. The Embassy shall not be liable for the cost of the ticket, even if the issuance of the visa is delayed or rejected as a result of the examination. We recommend that you refrain from purchasing a ticket until you can obtain a visa.